Terms of Publication in *Tishreen University Journal for Research and Scientific Studies*

*Tishreen University Journal for Research and Scientific Studies* and Scientific is a refereed quarterly that publishes studies and scientific research in all fields of knowledge as well as review articles and book reviews. The Journal is published by Tishreen University in six series:

1. **Arts and Humanities Series**
2. **Basic Sciences Series**
3. **Biological Sciences Series**
4. **Engineering Sciences Series**
5. **Medical Sciences Series**
6. **Economic and Legal Sciences Series**

The journal publishes in Arabic original research papers related to any of the above mentioned sciences with an abstract either in English or French. It may also publish in either English or French with an abstract in Arabic. Submitted papers should meet the following terms:

1. Submitted research must be new and should not have been published before or is not under consideration for publication by any other journal or conference at the same time; it should not have been rejected by any other journal or conference either.

2. The researcher should attach with the copies of submitted research a form which must be filled in and signed by the researcher and certified and sealed by the head of the researcher's department. The form can be collected from the office of the journal or from its website on the Internet: [www.tishreen.edu.sy](http://www.tishreen.edu.sy).

3. The researcher must submit three copies of the paper, two of which should be anonymous. They should be computer-typed on one side of A4 paper size. (The font used should be Simplified Arabic for research written in Arabic or Times New Roman for research written in English or French, size 12 and single space for the text, size 16 bold for the title, and 14 bold for subtitles. A three-centimeters margin should be left on both sides. Figures, tables and pictures should be electronically inserted in their place within the text). Number of pages should not exceed 20, including figures, tables, pictures and bibliography. Use of footnotes is accepted.

**Submitted papers are anonymously refereed to determine their suitability for publication. Papers are not sent back to researchers whether accepted for publication or not.**

4. The paper should be compiled in the following order:
   - Title of paper; name, academic rank, and address of researcher; abstract; introduction spelling out the importance and objectives of the research; methodology and material; results and discussion; conclusions and recommendations; and references. The researcher must mention in the introduction (or in any appropriate place within the text) the place where the research was done and the period it took to accomplish.
   - A sufficient abstract of about 100-150 words at most should be included in the language in which the paper is written (Arabic, English, French); and a sufficient abstract of about 100-150 words at most in Arabic if the paper is written in either English or French. The abstract must include the title of the paper as well as the name, academic rank, and address of the researcher. At the end of the abstract, a list of **keywords** should be provided. The two abstracts should be written on two separate sheets of paper and should precede the text of the paper.

5. The first time a scientific term is mentioned in Arabic, it should be followed by its equivalent in English or French; afterwards it is sufficient to use the Arabic version only.

6. Figures and pictures must be numbered and placed within small parentheses ( ) according to their order within the text; and their significance should be explained below the figures in Simplified Arabic, size 10 bold (Time New Romans, size 10 bold). The same applies to tables, except that their significance should be explained above the tables.
7. Once the paper is accepted for publication in the journal, the researcher must provide the journal with a copy of the paper in its final version, together with an exact electronic copy on a CD, in order for the researcher to be given a document of acceptance for publication in the journal.

8. In case the paper is accepted for publication in *Tishreen University Journal*, it should not be published elsewhere; and breach of this term would render the researcher legally accountable.

9. The researcher and participants will each get a copy of the issue in which the paper is published.

10. **References:**

    References are placed on a separate sheet of paper at the end of the work and ordered in accordance with the serial number given when first cited in the text, or according to the alphabetical order of their authors' family names if the names are given within the text. Footnotes are supplied. The numbers given to references are placed between medium-sized brackets [ ], or references are written within the text as follows: (Hakim, 1975), (Brown, 1975), etc.

    References are written as follows:
    - If the reference is a book written in a foreign language, its entry is arranged in this way:
      Author's family name in capital letters followed by a comma; initials of the first and middle names each followed by a full stop; (if the book has more than one author, their names are separated by a semicolon); the title of the book in italics followed by a comma; edition (second, third …) followed by a comma; publisher's name followed by a comma; place of publication followed by a comma; year of publication followed by a comma; and number of pages followed by a full stop. Example:
    - If the reference is written in Arabic, the entry follows the same order of a book written in a foreign language.
    - If the reference is a paper published in a journal in a foreign language, the entry should follow this order:
      Author's family name in capital letters followed by a comma; initial of first name followed by a full stop; title of paper in italics followed by a full stop; name of the journal and place of publication followed by a comma; volume number (short form) followed by a comma; issue number (short form) followed by a comma; year of publication followed by a comma; and page numbers of the paper in the journal followed by a full stop. Example:
    - If the reference is a paper published in a journal in Arabic, the entry follows the same style of a paper written in a journal in a foreign language, except that the name of the author is not initialized and the title of the journal is not abbreviated. Example:
    - If the reference is online, date of access and network address are added, with the date followed by a full stop and the address bracketed. Example:

* Published material expresses the writers' own views and does not necessarily reflect the views of the editorial board.

* Order of papers is subject to technical typing considerations.